

## Stanton Township Board Meeting

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**Attending:** Supervisor, Ken Burns; Town Board Chair, Karen Slininger; Clerk, Cheryle Peters; Treasurer, Mary Lundell; Applicant, Doug Felton attended via Zoom; Applicants: Steve Hruby and Jeff Ballstadt; Road Manager, Danny Lundell, attended via Zoom services.

Chair, Karen Slininger, called the meeting to order at 7pm. The Pledge of Allegiance was recited. Karen called to reveal any conflicts of interest. None were heard.

**Approval of Agenda:** Ken Burns made a motion to approve the agenda; Karen Slininger seconded the motion. The motion passed 2/0.

**Approval of Minutes From November 16<sup>th</sup>, 2021** Ken Burns made a motion to approve the November Minutes with two requested edits: a change in the Road Report regarding the size and location of a turnaround in Warsaw Township and a second matter in Old Business regarding legal fees for work completed by Troy Gilchrist, on behalf of Stanton Township. Karen Slininger seconded the motion. The motion passed 2/0.

### **Public to Speak:**

### **Zoning Requests:**

1. Doug Felton, 33079 County 24 Boulevard, requested some final documentation, validating the newly Stanton Township approved Accessory use of a detached home office and storage building, Parcel #410253900. He informed the Town Board that the proposed conversion had been completed. He stated that only the half bathroom had been retained; a full bathroom no longer exists; the kitchen area has devolved into a lunchroom/break area with large storage areas. Chair Slininger reported that she had inspected the building and was satisfied with the status. Cheryle reported that Samantha Pierret, Goodhue County Zoning, had emailed to say that she had inspected and was satisfied, as well.

Performance Bond # 2303013, is set to expire 12-31-21; Mr. Felton had proposed an official release of the outstanding bond, using an official Town Board motion to adopt Resolution #12212021.

Karen Slininger made a motion to release Performance Bond # 2303013 noting the satisfaction of all Stanton Township requirements for Accessory use of the building. Ken Burns seconded the motion. The motion passed 2/0.

Ken Burns made a motion to officially adopt the proposed Resolution # 12212021. Karen Slininger seconded the motion. The motion passed 2/0.

2. Steve Hruby, Sales Consultant for Morton Buildings, Inc., on behalf of Syngenta, Parcel #410302500, 317 Highway 19, 378.27, zoned A-1., requested a Zoning Certificate approving the construction of a cold storage 81x120x31.5 building. Ken Burns made a motion to approve the request for a Zoning Certificate; Karen Slininger seconded the motion. The motion passed 2/0.

Some discussion ensued regarding the Zoning Certificate fee, \$544.00. The contracted cost of the construction was stated as \$\$453,384.00. Mr. Hruby offered to send the check through the USPS after the check had been processed by Morton. The Zoning Certificate was retained in the interim.

3. Jeff Ballstadt, 32957 County 24 Boulevard, proposed adding onto his home and possibly the attached garage if suitable. He stated that the revised site plan has downsized the original size of the house addition to 16ftx18ft. The access to the garage will be sited off of the main driveway. The plan is sited 136 ft. from the south property line; 111 ft. from the east property line; west side setbacks were noted at 30ft.; Ken Burns noted the required 5ft. driveway buffers; Mr. Ballstadt stated that the second driveway would be used as mostly, an exit driveway, an extension of the main driveway. Snow removal was not expected to be an issue.

Ken Burns made a motion to approve the request for a Zoning Certificate approving the construction of additions to the home and possibly garage, 32957 County 24 Boulevard, 16x18, as stated. Karen Slininger seconded the motion. The motion passed 2/0. Mr. Ballstadt stated the estimated cost of construction as \$175,000. He issued the township a check for \$265.00.

### **Clerk's Report:**

1. Cheryle reported that she had sent executed contracts and a check, to Warsaw Township on the 340<sup>th</sup> Street Way maintenance agreement.
2. Cheryle reported that she had sent the Road Miles Certification to Goodhue County Public Works at the 32.82 amount, and a copy to Warsaw Township. The miles that Stanton Township had added to the certification were not counted by Goodhue County Public Works, nor were they deducted from Warsaw Township's total certification. Mr. Isakson, Goodhue County Engineer, suggested that Stanton Township consult with Warsaw Township regarding which township would claim the nominal amount of mileage, for the year 2022.

Ken Burns made a motion to accept the mileage exclusion of ¼ mile for the 2021 Mileage Certification, reverting the amount back to 32.57. Karen Slininger seconded the motion. The motion passed 2/0.

3. Cheryle reported that she had mailed notice to Mr. Steve Jacobsen with a small amount of subsequent follow up. He stated that he would take it up after the holidays.
4. Cheryle reported that she had sent notice to the Cannon Falls Beacon for Candidate Filing Affidavits.
5. Cheryle reported that she had sent applications for Township Tax Exempt parcels to the Assessors' Office.
6. She reported that she had reserved space for the Senate District 58 DFL Caucus at the Town Hall building.
7. She reported that she was able to purchase two identical thrifted printers and one appears to be working well. The other needs to be tested.

Ken Burns made a motion to approve the Clerk's Report. Karen Slininger seconded the motion. The motion passed 2/0.

**Beginning Balance \$339,050.33**

Receipts	\$109,103.50
Disbursed	\$17,141.00
Ending Balance	\$431,012.83
Ending Balance November, 2020	\$347,356.36

**Treasurer’s Report:**

Mary Lundell recited the township’s “receipts and disbursements”, November 1-30th, 2021, including a total. She then submitted the Cash Control Report and Statement of Receipts, Disbursements and Balances (Schedule 1 YTD) and requested that the supervisors sign it. They did so. The Clerk’s reconciliation of the bank statement and Cash Control Report were submitted for Supervisors’ review and signature, as well.

A brief year to date review, of historic Fund balances, was made. The monthly Ending Balance for November, 2020 was noted as \$347,356.36.

Treasurer Lundell reported that MMB had sent \$1935.32 accounting for residual ARPA funds. Mary spoke briefly about re-allotment of amounts unclaimed by other townships. The unclaimed amounts were calculated and

subsequently apportioned to only township accounts that had already received ARPA funds. The second half of the Property Taxes had come in at \$103,903.13

Treasurer Lundell invited questions regarding the Bank Statements.

Karen Slininger made a motion to approve the Treasurer’s Report. Ken Burns seconded the motion. The motion passed 2/0.

**Building Report:** Ken Burns reported that he had spent some time inspecting the new lap top dedicated to the Zoom application. He stated that if needed, he would look into the warranty on performance and or a re-installation might be an option, as well. The lap top had experienced some technical problems during a meeting, taking 40 minutes to start up.

Cheryle reported that the building seemed to be colder than normal. Ken Burns made a motion to authorize Cheryle to commission inspections/repairs from a heating specialist, between meetings, as needed. Karen Slininger seconded the motion. The motion passed 2/0.

Danny proposed insulating the septic with a hay covering; approval was expressed and given.

Karen Slininger made a motion to accept the Building Report. Ken Burns seconded the motion. The motion passed 2/0.

**Road Report:** Cheryle reported that the tractor was, now slated to arrive, not in January but April, per Mike Sevcik from Minnesota Ag.

Karen inquired about the snow removal process at some of the intersections. Danny replied that the crew removes as much snow as possible quickly, from the higher density neighborhoods, and then returns to clean up areas that need touch ups.

Danny reported that he would be unavailable for the next few days, but Larry Jensen was set to be available for plowing.

Karen Slininger made a motion to approve the Road Report. Ken Burns seconded the motion. The motion passed 2/0.

**Old Business:**

1. Cheryle reported that Mr. Jacobsen had agreed to print and sign the Hold Harmless agreement in regard to the encroachment of sprinkler heads into the township Right of Way along Oxford Mill Road. Cheryle was encouraged to follow up with Mr. Jacobsen, using the USPS.
2. Ken Burns stated that he had done some work on the Town Hall website upgrade; he had taken some helpful classes. Ken noted that he is in process of building a website for transfer to the township. Word Press was discussed as a system familiar to Karen; the domain name was mentioned. The township will at some point be getting a monthly bill for website services. This would be a change from the status quo.
3. Ken Burns reviewed the Zoom account situation; he is agreeable to being reimbursed on his current personal account.
4. Karen Slininger introduced the most recent Solar Ordinance product from the Planning Commission; discussion ensued regarding a standalone document or a substitution for Section 31. "Definitions" were noted as some edit points remaining for the next Planning Commission meeting. Also, a final product reflecting any other proposed Amendments to the current Planning and Zoning Ordinance, in preparation for a public hearing, was discussed. It was noted that Chair Regenscheid had championed the work and editing for the chart style document.

**New Business:**

1. The Board of Audit meeting was scheduled for 5pm on Wednesday, January 26<sup>th</sup>, 2022.
2. The Calendar Year Meeting Schedule for 2022 was reviewed and approved.
3. Brad Anderson's request for a review of a broad band proposal was reviewed. Some discussion took place regarding benefits to Stanton Township residents. Karen agreed to do some research into the details of the proposal.

**Upcoming Meetings:** Township Tuesday Conference Calls have been re-scheduled for only the First and Third Tuesdays, at 10 AM. (The Zoom App must be installed).

<https://us02web.zoom.us/j/88491131671>

Meeting ID: 884 9113 1671

OR participate via Zoom meeting via phone, (646) 558-8656 passcode 88491131671#

**Participate via Zoom meeting via computer (preferred):**

**1st Tuesday: 10:00 AM and 3rd Tuesday: 10:00 AM**

**Reports of Meetings Attended:**

Cheryle reported that she had attended the Tuesday MAT conference 12-7-21 on the subject of the 5<sup>th</sup> Amendment of the Constitution of the United States of America, via Zoom.

Mary Lundell reported that she had attended the Tuesday, MAT conference and reported on the subjects of: Records Retention, ARPA fund spending proposals, Lost Revenue categories for 2021 and 2022 and access to digital recordings of trainings past.

**Mail:** Karen Slininger made a motion to review the mail. Ken Burns seconded the motion. The motion passed 2/0.

**Claims:** Ken Burns made a motion to pay claims. Karen Slininger seconded the motion. The motion passed 2/0.

**Adjourn:** Ken Burns made a motion to adjourn. Karen Slininger seconded the motion. The motion passed 2\0. The meeting adjourned at 9:09pm.

Respectfully submitted,

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Cheryle A. Peters  
Clerk, Stanton Township

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Karen Slininger  
Chair, Stanton Township Board of Supervisors